



**All forms must be filled out and approved by a BF&M representative prior to arrival on site.**

### Photography Request

Requested Date:	Number of people in the group: <i>(including photographer)</i>
Arrival Time:	Departure Time:

Name(s):	Address:
	City/State/Zip:

Email:	Phone:
	Day of event phone number:

<input type="checkbox"/> Wedding	<input type="checkbox"/> Engagement	<input type="checkbox"/> Graduation	<input type="checkbox"/> Family	<input type="checkbox"/> Other:
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Photographer's Name:	Business Address:
Contact phone number:	City/State/Zip:

*Note: all photo sessions are scheduled in one-hour increments.*

### Fee for Outdoor Photography Sessions

1. Taking photos during hours of operation, currently 10am-4pm. No additional fee, beyond admission fee (parties of 4 or less)
  - *You are welcome to take photos but may not occupy a space that will limit the access of other guests. For the safety of our staff & visitors, masks are required to be worn, and a 6-foot distance from other guests. (this includes during the photo session).*
  - *Failure to respect these guidelines may lead to removal at discretion of management.*
  
2. Taking photos when we are not open to other guests. \$50 per hour (parties of 4 or less)
  - *Hours/time available: 8am-10am or 4pm-6pm on a day we are open or on days that Billings Farm & Museum is closed (currently Tues/Wed)*
  - *A staff member will greet you for the required health screening and escort you while on the property.*

***Parties larger than 4 people, either during the hours of operation or after hours, should inquire directly to Michelle Adams Somerville for consideration at [masomerville@billingsfarm.org](mailto:masomerville@billingsfarm.org).***