



All forms must be filled out and approved by a BF&M representative prior to arrival on site.

### Photography Request & Site Fee

Requested Date:	Number of subjects <i>being photographed:</i>
Arrival Time:	Departure Time:

Names of Photographer and/or point of contact:

Email for confirmation:	Phone # of main contact :
	Day of photo session phone number:

<input type="checkbox"/> Engagement	<input type="checkbox"/> Graduation	<input type="checkbox"/> Family	<input type="checkbox"/> Other:
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Location(s) requested for photos if applicable:

If inquiring regarding exclusive use of a location, list details of request including the number of subjects and length of time requested:

*Note: all photo sessions are scheduled in one-hour increments.*

### Fee for Photography Sessions

1. Taking photos during hours of operation: no additional site fee, beyond site admission fee (2 subjects) is required. Parties greater than 2 subjects, a site fee is required.
  - ***Non exclusive use of the gardens and approved locations for photo sessions***
  - ***Exclusive use of the gardens and approved locations may be arranged for a fee.***
2. Taking photos when we are not open to the public: fee starts at \$50 per hour for 2 subjects.
  - ***Hours/time available: 8am-10am or 5pm-6pm on a day we are open, or 8am-4pm on days that Billings Farm & Museum is closed to the public (hours vary seasonally).***
  - ***A staff member will greet you and escort you while on the property.***
3. Site fees, if applicable, must be paid prior to the date of the photo session. Please call 802-457-2355 to pay over the phone. Admission tickets are purchased at the ticket desk or purchased in advance at billingsfarm.org.
4. Weddings and events inquire for event pricing.
5. Direct all inquires to info@billingsfarm.org.

If you need to cancel or change your reservation you can do so by contacting us Monday- Friday, at 802-457-2355 or info@billingsfarm.org to receive a refund up to 24 hours prior to the photo session. Refunds are not given for cancellations the day of the session or no shows.