



## **Interpretation & Education Internship**

**Description:** Billings Farm & Museum is seeking an Interpretation & Education Intern for the summer of 2024. We are at an exciting point of reinvention, having just completed an Interpretive Planning process with Dialogic Consulting. The intern will help us to implement our new Interpretive Plan through assessing existing programs and creating new offerings in alignment with our interpretive values. Specific projects will include conducting new research on the lives of 19<sup>th</sup> and 20<sup>th</sup> century farm workers and creating content for an interpretive tour with our partners at Marsh-Billings-Rockefeller National Historic Park and conducting site-wide evaluation. Additional projects and duties include assisting with special events and leading educational programs for various audiences.

### **Key Responsibilities:**

- Using primary source documents from our archives, research the lives and stories of workers on the farm to write an interpretive “workers’ tour” of the site.
- Assist the Education & Interpretation team with the implementation of our new Interpretive Plan by assessing and redesigning existing programs and creating new programs and experiences.
- Participate in data collection for a year-long study of museum visitors.
- Assist with youth and adult programming and prep as needed.

### **Requirements:**

- Student (graduate level preferred) in Museum Studies, Public History, Education, or similar field
- Ability to work 40 hours/week (usually 9-5), occasional weekends and holidays
- Available to work 10 weeks, June 3-August 9 (dates somewhat negotiable)

### **Preferred Qualifications:**

- Experience conducting research with primary and secondary sources
- Strong writing and public speaking skills
- Ability to work independently and with a team in a flexible, fast-paced environment
- Willingness to try new things and experiment with programming

### **Also included:**

- Class credit (arranged by the intern through their college or university)
- On-site intern housing provided at no cost (private bedroom, shared living spaces)
- \$3,000 stipend for living expenses

**To Apply:** Email resume, cover letter, and names and contacts for 2 references to Christine Scales, Director of Interpretation & Education, at [cscales@billingsfarm.org](mailto:cscales@billingsfarm.org) by March 8, 2024. Email or call Christine at 802-457-5339 with any questions.